



Sutton on the Forest

Parish Council

Minutes of a meeting of Sutton on the Forest Parish Council held on Wednesday 10 May 2017 at 7.45pm in the Grey Village Hall.

Present: Councillor England
Councillor Perks
Councillor Rankin
Councillor Shearman

In Attendance: Sue Bracewell (clerk)
Councillor Christine Cookman (HDC)
Councillor Patmore (NYCC)

Three members of the public.

17/36 **Apologies**

Apologies were received from Councillors Crossley and Anderson.

17/37 **Declarations of interest**

There were no declarations of interest.

17/38 **Minutes of the meeting held on 15 March 2017**

38.1 The minutes of the meeting held on 15 March 2017 had been circulated. These were agreed as a correct record, proposed by Cllr Rankin seconded by Cllr Perks.

17/39 **Matters arising**

39.1 Update on Speedwatch – three and a half volunteers had come forward but we need a minimum of six. In addition a coordinator was required to run the scheme. Jim Downes volunteered to go on to the volunteer list. It is hoped the Speedwatch coordinator will come to the Parish meeting next week and bring some of the kit to show to residents and to answer any of their questions.

39.2 Update on RCAF Memorial Service – the clerk reported that arrangements were well in hand. Alan Dolding was doing a great job for us. For the first time, we are expecting the Station Commanders from Linton and Leeming to be in attendance. It is also hoped that there will be a flypast. The only outstanding issue is help with traffic on the day. Cllr Shearman agreed to get some volunteers. **Action: Cllr Shearman**

39.3 Update on adopting BT phone box – Cllr Sherman advised that HDC have objected to its removal and it will remain in place and in use until the mobile signal is improved. We will then be able to consider adopting it.

39.4 Update on noticeboards. A quote had been received from P H Joinery to make and fit a new noticeboards outside the church and village hall using oak with a varnished finish and with metal posts; the old village hall noticeboard to be resited on the playing field on new metal posts. Playing field board to be sited further along on

higher ground. The total cost was £2292. After some discussion Cllr Perks proposed that this quote be accepted. This was seconded by Cllr Rankin.

17/40 Public Participation

40.1 There was no public participation.

17/41 Report from North Yorkshire County Council

41.1 Councillor Patmore reported NYCC have started a new term of the council and were busy getting the committees and officers in place.

17/42 Report from Hambleton District Council

42.1 Cllr Cookman brought to the Council's attention the changes to HDC Local Development Framework with the additional of some new development sites, one of which is in Sutton. After considerable discussion it was agreed that this matter would be raised at the Annual Parish meeting on 17 May and also mentioned in Sutton Times, to encourage residents to put any of their concerns/comments forward to Hambleton District Council.

17/43 Finance

43.1 The audited accounts for year ended 31 March 2017 were proposed for adoption by Cllr Rankin and seconded by Cllr Perks.

43.2 The annual governance statement was proposed for approval by Cllr England and seconded by Cllr Shearman

43.3 The Asset Register was proposed for approval by Cllr Shearman and seconded by Cllr England.

43.4 The following payments were approved, proposed Cllr Perks seconded Cllr Rankin

17.4.17	1224	130/17	PH Joinery	notice board repair	49.28
17.4.17	1225	140/17	Inc Dot	Sutton Times March	99.07
17.4.17	1226	220/17	Caroline Loseby	PAYE	30.00
17.4.17	1227	40/17	J Smale	Moor End expenses	14.28
17.4.17	BACS	30/17	D S Marwood	Grass cutting	97.00
1.5.17	BACS	170/17	Jorvik Ltd	Website hosting	112.68
1.5.17	1229	20/17	YLCA	Subscription	285.00
10.5.17	1230	80/17	S M Bracewell	Clerks expenses	95.16
3.5.17	BACS	210/17	Easingwold Town Hall	RCAF advertising	150.00
3.5.17	BACS	40/17	TCV	Moor End restoration	876.00

43.5 It was agreed to give a £50 voucher to our internal auditor in appreciation of the work she did for us.

43.6 The insurance quotation for the next three years was considered and it was agreed to accept the quote from Inspire, on the three year deal at a cost of £825.65 on the recommendation of the responsible finance officer. Proposed Cllr England and seconded by Cllr Rankin.

43.7 Moor end quote – considerable discussion took place on the need for the proposed drainage improvements at Moor End. Cllr Sherman proposed that TCVs quote of £887.40 + VAT for this work should be accepted. This was seconded by Cllr Rankin. The work to be carried out in the next 4 weeks, details as follows:

- 1 Excavate and remove existing pipe from under the path
- 2 replace with larger diameter plastic pipe (200mm dia) and infill
- 3 Install a wire mesh trap at the opening of the pipe to catch debris
- 4 Construct and install a timber weir/sluice gate with removable sections to allow better control of water levels
- 5 Dig out a channel to allow unimpeded water flow to the culvert from main ponds.

43.8 it was agreed to accept TCV quote of £887.40 plus vat to remove existing pipe and replace with new larger pipe and install a weir to lower the water level. Proposed Cllr Shearman seconded Cllr Rankin.

17/44 **Planning**

44.1 The planning update as circulated was noted. No appeal has been forthcoming from the lodge developers.

17/45 **Reports from village organisations**

45.1 Village Hall – John Smale reported that an electrical failure had to be resolved; the outside was to be painted during the summer. North Country theatre had been booked for Friday 27 October.

45.2 Newsletter – contributions by the end of the month to the clerk.

45.3 NYCC Hambleton County Area Committee nothing to report

45.4 Easingwold & Villages Forum – this group centres around Easingwold. Mobile phone signal and broadband are often discussed. Litter picking was also an issue on their agenda. Next meeting 22 June.

45.5 Playing Field – nothing to report.

17/46 **Date of next meeting**

Next meeting **Wednesday 12 July 2017, 7.30pm in the Grey Village Hall**

There being no further business the meeting closed at 9.30pm