



Sutton on the Forest

Parish Council

Minutes of a meeting of Sutton on the Forest Parish Council held on Wednesday 13 March 2019 at 7.30pm in the Grey Village Hall.

Present: Councillor Anderson
Councillor Crossley
Councillor England
Councillor Perks
Councillor Shearman (Chair)

In Attendance: Sue Bracewell (clerk)
District Councillor Christine Cookman (HDC)

6 members of the public.

Apologies

Cllr Don Rankin and Cllr Caroline Patmore had sent apologies.

Declarations of interest

There were no declarations of interest.

19/16 Minutes of the meeting held on 9 January 2019

16.1 The minutes of the meeting held on 9 January 2019 had been circulated. Cllr proposed new wording for 19.2 2.1 'because we need Cllr Rankin's expert advice on this subject' to replace 'to allow Cllr Rankin to contribute'. This was seconded by Cllr Shearman. With this amendment the minutes were approved as a correct record, proposed by Cllr Perks and seconded by Cllr Anderson.

19/17 Matters arising

17.1 Moor End Easement: this item to be moved to the end of the agenda so that the public could be excluded.

17.2 Land at rear of The Green. It was proposed by Cllr Perks to go ahead with this transfer and it was seconded by Cllr Crossley. The transfer document was signed by the Chairman Cllr Shearman and Vice Chairman Cllr Anderson and would be dated 1 April 2019. The documents will be held by our Solicitor until 1 April. Our Solicitor also advised us that on completion of the transfer £900 will be transferred from Mrs Burgess to the Parish Council, being the service charges for the last two years. The Council acknowledged that this was a very generous offer. Once the transfer has gone through, the Council will need to put in place arrangements for collecting the annual service charges and rent from the tenants. This money will need to be ringfenced in our accounts. Clerk to check this with our internal auditor.

17.3 Moor End Project. Cllr Shearman had circulated a paper outlining progress to date and possible future work. After much discussion several tasks were agreed:

1. The willows need to be cut back each spring and not treated with weedkiller
2. A weather resistant footpath should be maintained. John to cost it using woodchip, bearing in mind that we may produce some from trees we take down.
4. The idea of dredging the large pond should not be taken further.
5. It was agreed to create a reed bed in pond A
6. Grass cutting. It was suggested that planting yellow rattle might be a solution. John to ask Martin Hammond for advice.
7. Large willows at Well Lane end should be removed. John to get three estimates from Tree surgeons.
8. It was agreed not to go ahead with a pond dipping area for children.
9. It was agreed to ask the Gardening Club to investigate seeds to reintroduce the wild orchids that have been lost.
10. Noticeboard. John to look into a new board, in a new position.
11. John to produce a programme of maintenance work. It was suggested that we might set up a Moor End Preservation Group to help with this work.

19/18 **Public Participation**

18.1 Helen Pye, headteacher of Sutton School, asked for support from the Parish council to erect a sign outside the school, to make it more visible in the village. Highways had been approached and were willing to erect a road sign opposite the entrance at a cost of approximately £300. PC to ask Councillor Patmore to look into this to see if on safety grounds it should be paid for by NYCC.

18.2 Helen Pye had a mock up of a sign to go at the entrance and an estimated cost of £350. Cllr Perks proposed that the total costs be split two thirds to the PC and one third to the school with a maximum cost to the PC of £400. This was agreed. Helen Pye would send all relevant documentation to the clerk.

19/19 **Report from North Yorkshire County Council**

19.1 County Cllr Patmore had sent apologies.

19/20 **Report from Hambleton District Council**

20.1 District Cllr Cookman reported that Parish elections would be held on Thursday 2 May. The closing date for nominations is Wednesday 3 April. Nominations have to be hand delivered to Northallerton.

19/21 Finance

21.1 The following payments were approved, proposed Cllr Crossley, seconded Cllr Perks.

5.3.19	BACS	110/18	J Smale	lighting	29.47
13.3.19	263	70/18	S M Bracewell	Clerks salary	1,359.60
13.3.19	264	80/18	S M Bracewell	Clerks expenses	75.00

21.2 The invoice from Grays Solicitors for their advice on the Moor End Easement had been received since the papers went out and was proposed for payment by Cllr Perks and seconded by Cllr Anderson.

21.3 The financial update had been circulated and was noted.

19/22 Defibrillator

22.1 Additional information had been received in support of installing a defibrillator in the telephone box in the centre of the village. The PC recognised that there was increasing number of residents asking for a defibrillator to be installed. Cllr Shearman propose that a defibrillator be installed in the phone box, seconded Cllr Perks. Funding options and suppliers would be looked at and a recommendation brought t the net meeting. It was suggested that the PC might run annual CPR training courses in the village.

19/23 Planning

23.1 The planning update as circulated was noted.

23.2 The clerk advised that HDC would prefer to advise us of new applications by email. This was agreed.

19/24 Reports from village organisations

24.1 Village Hall: Cllr Crossley reported that funds were healthy. The AGM will be on 15 April. The Committee were very grateful to Rhona McMeakin who had done a huge amount of work on community ownership on behalf of the village hall.

24.2 Newsletter - no report

24.3 Thirsk & Malton Constituency Area committee - no report

24.4 Easingwold & Villages Forum - next meeting 24 April

24.5 Playing Field, no report.

19/25 Date of next meeting

Next meeting **Wednesday 8 May 2019 7.30pm in the Grey Village Hall (this meeting will be preceded by our Annual General Meeting)**