



Sutton on the Forest

Parish Council

Minutes of a meeting of Sutton on the Forest Parish Council held on Wednesday 3 July 2019 at 7.30pm in the Grey Village Hall.

Present: Councillor Anderson
Councillor McMeekin
Councillor Matthews
Councillor Rankin
Councillor Shearman (Chair)

In Attendance: Sue Bracewell (clerk)
District Councillor Di Watkins (HDC)
County Councillor Patmore (NYCC)

Six members of the public.

Apologies

Apologies were received from Councillor Gray.

Declarations of interest

There were no declarations of interest.

19/45 Minutes of the meetings held on 16 May 2019

45.1 The minutes of the meetings held on 16 May 2019 had been circulated. An amendment to the AGM minutes to record Mrs Pye as the school representative was proposed by Cllr McMeekin and seconded by Cllr Anderson. The AGM minutes were then agreed as a correct record, proposed Cllr Matthews, seconded Cllr Anderson.

45.2 The minutes of the parish council meeting were agreed, proposed Cllr Matthews, seconded Cllr McMeekin.

19/46 Matters arising

46.1 The clerk reported that the delay in delivery of the defibrillator was due to a supplier problem which had now been resolved and the backlog was being dealt with. It is hoped it will arrive in the next 2-3 weeks. The clerk also reported that £600 had been received from Easingwold Lions towards the cost of the defibrillator.

46.2 Dog Fouling. It was agreed that the wording on the sign should read '*Childrens play area, dogs must be on a lead at all times, Sutton Parish Council*'. It was also suggested that a third sign should be placed at the back of the Rose and Crown where children access the playing field. Cllr Anderson to speak to the landlord to seek permission. **Action: Cllr Anderson.**

19/47 Public Participation

Mr and Mrs Manning of Bluestone Cottage, raised the issue of tree overhanging the playing field. Cllr Matthews agreed to talk to the playing field committee about this.

Action: Cllr Matthews.

David Rhodes of Dunelm Cottage, raised concerns about the size and position of the proposed school sign being a hazard. The sign is currently with HDC planning department for decision. The Parish Council has still to comment.

19/48 Report from North Yorkshire County Council

48.1 County Cllr Patmore reported that she had two grants up to £5k each available, one for village halls and one for environmental projects. NYCC Brierley House employees are moving premises to the magistrates offices whilst renovations take place to improve the technology systems.

19/49 Report from Hambleton District Council

49.1 District Cllr Di Watkins introduced herself.

19/50 Finance

50.1 The following payments were approved, proposed Cllr Rankin, seconded Cllr Anderson.

15.5.19	BACS	210/19	Easingwold Town Hall	RCAF advertising	54.00
18.5.19	BACS	30/19	D S Marwood	Grass cutting	252.00
19.5.19	267	20/19	YLCA	Subscription	299.00
19.5.19	268	210/10	Inc Dot	RCAF Order of service	61.74
21.5.19	BACS	10/19	Came & Co	Insurance	822.08
26.5.19	BACS		Barbara Jacobs	Acquisition 1-5 The Green	883.00
26.5.19	269	210/19	Rose & Crown	RCAF lunch	200.00
9.6.19	BACS	210/19	A Dolding	RCAF expenses	44.14
9.6.19	BACS	30/19	D S Marwood	Grass cutting	302.00
26.6.19	BACS	180/19	All Hallows	Cemetery maintenance	600.00
26.6.19	BACS	210/19	Sutton YCA	RCAF teas	200.00

50.2 **Audit Exemption certificate** The clerk reported that we were in fact eligible to have exemption from the full audit. The certificate had been signed by the chair and sent to the auditors.

19/51 Annual Parish Meeting

51.1 **Arrangements were in hand** The chairman would give a brief description of the work of the last year followed by presentations on vehicle access to Moor End by Cllr McMeekin, on planning by Cllr Rankin, on the legacy by Cllr Anderson and on the playing field by Cllr Matthews.

19/52 Sutton Times

52.1 Considerable discussion took place on the size and cost of the Sutton Times. It was agreed that a quote should be obtained for printing a 20 page issue from Smiths in

Easingwold and our current printer, IncDot, for consideration. It was also agreed that all items should have an author's name and all items should relate to the village.

Action: Michael Kitchen

52.2 The Council wished to record thanks to Michael Kitchen for editing the Sutton Times.

19/53 **Maintenance in the village**

53.1 It was agreed that noticeboards need varnishing and the phone box needs painting. Given that no volunteers had come forward it was agreed to find a decorator and get quotes for the work. Cllr Matthews agreed to contact a decorator he knew.

Action: Cllr Matthews.

19/54 **Moor End**

54.1 John Smale tabled a report with costs for the work that had been discussed at an earlier meeting. There were three estimates and all were agreed. It was agreed that Estimate two be done first and would inform the viability of estimate one. Estimate three was stand alone and should go ahead anyway. Proposed Cllr McMeekin, seconded Cllr Anderson. **Action: John Smale**

19/55 **Planning**

55.1 The planning update as circulated was noted.

19/56 **Reports from village organisations**

56.1 Village Hall – Cllr McMeekin reported that usage is down and running costs are up due to the cost of electricity.

56.2 Newsletter covered earlier

56.3 Website nothing to report

56.4 Thirsk & Malton Constituency Area committee

56.5 Easingwold & Villages Forum - no report

56.6 Playing Field – Cllr Matthews reported changes on the playing field committee. Neil Ashton has left the village and Mark Lee has taken over as the new chair. They are looking for new committee members. The Petanque pitch needs resurfacing, if they do the work themselves the cost would be £394 compared to a contractor cost of £936. If they wished to approach the parish council for financial help, they could do that in the normal way.

19/57 **Any other business**

57.1 Cllr McMeekin advised that it may be possible to claim on our insurance for the legal fees for acquiring the lease of the land at the rear of the Green. **Action: Cllr McMeekin/clerk**

57.2 Cllr McMeekin advised that any future drainage issues may be better taken up with the Kyle and Upper Ouse Drainage board who cover the Moor End area.

19/58 **Date of next meeting**

Next meeting **Wednesday 11 September 2019 7.30pm in the Grey Village Hall**

There being no further business the meeting closed at 9.30pm

These minutes are considered draft until ratified at the next Parish Council meeting.