



Minutes of a meeting of Sutton on the Forest Parish Council held on Wednesday 13 November 2019 at 7.30pm in the Grey Village Hall.

Present: Councillor Gray
Councillor McMeekin
Councillor Rankin
Councillor Shearman (Chair)

In Attendance: Sue Bracewell (clerk)
County Councillor Patmore (NYCC)

Two members of the public.

Apologies

Apologies were received from Cllr Anderson, Cllr Matthews and Cllr Watkins

Declarations of interest

There were no declarations of interest.

Chairman proposed we take item 11 and 14 first, this was agreed.

19/75 Minutes of the meeting held on 11 September 2019

75.1 The minutes of the meeting held on 11 September 2019 had been circulated. These were proposed as a correct record by Cllr McMeekin and seconded by Cllr Gray.

19/76 Moor End

76.1 The resignation of our Project Manager, John Smale had been received. Chairman expressed his gratitude and proposed a vote of thanks for his hard work. The list of what has been achieved says a lot.

76.2 A progress report on work to date had been circulated and was noted.

76.3 A programme of routine maintenance had been circulated and it was agreed that this would probably have to be paid for rather than use volunteers.

76.4 Village nameplates

76.4.1 A request had been received from John Smale to replace the village nameplates. It was agreed that John Smale purchase two signs. Chairman to give John the measurements of the sign on Carr Lane. Proposed Cllr Shearman seconded Cllr Gray. **Action: Cllr Shearman/John Smale**

19/77 Matters arising

77.1 Dogs in the recreation ground: New sign to be bought for outside the back of the pub. It was suggested and agreed that we erect a post on the playing field close to the entrance from the pub and fix the sign to it. **Action Cllr Shearman/Gray**

19/78 Public Participation: Paul Phillips asked what had happened about resiting the mounting block. it was agreed to check with Cllr Anderson on progress. **Action Cllr Shearman/Anderson**

19/79 Report from North Yorkshire County Council

79.1 County Cllr Patmore reported that Full Council had met that day. Council has moved out of County Hall while it is updated. Likely to take a year to complete the refurbishment.

19/80 Report from Hambleton District Council

80.1 District Cllr Watkins had sent apologies.

19/81 Finance

81.1 The following payments were approved for payment, proposed Cllr McMeekin and seconded Cllr Rankin

1.10.19	BACS	70/19	HMRC	Clerks PAYE	131.40	
1.10.19	BACS	30/19	D S Marwood	Grass cutting	252.00	
1.10.19	BACS	40/19	TCV	Moor End	990.00	165.00
1.10.19	BACS	150/19	Mrs K Gray	Dog fouling signs	54.00	
1.10.19	BACS	180/19	All Hallows	Cemetery maintenance	600.00	
15.10.19	BACS	40/19	TCV	Moor End	1,542.60	257.10
15.10.19	BACS	30/19	D S Marwood	Grass cutting	352.00	
29.10.19	BACS	50/19	Sutton PFA	Playing field equipment	1,000.00	

19/75 The financial update had been circulated and was noted.

19/76 The draft precept produced by the clerk was discussed and it was agreed to keep it at £16000. Proposed Cllr Rankin, Seconded Cllr McMeekin.

19/77 The Complaints Policy agreed at the last meeting was signed by the Chairman and Clerk.

19/78 Traffic Matters

78.1 Road closure: Cllr Patmore had reported our concerns to the Director of Highways. He agreed to look into the problem with the Manager of Area 2 in Thirsk and report back to Cllr Patmore.

78.2 The purchase of VAS signs was discussed and it was agreed to ask Highways to consider the possible sites we had come up with and give us a view on them all. Then we will know what is possible and we can decide which to go ahead with. Cllr Patmore reported that the equipment is very fragile and needs careful looking after. It was agreed to go ahead in principle, proposed Cllr Rankin seconded Cllr Gray . We will need two volunteers to move the signs. Chairman to report to next meeting. **Action: Cllr Shearman.**

78.3 An update on Speedwatch had been received from the Coordinator. It was hard to get volunteers for early morning sessions. Carr Lane is the most effective site. We need to get the village more involved in the scheme. Could we try to involve the school to get more help, another four or five volunteers are needed. Cllr Gray, McMeekin and Rankin offered to be part of the team. **Action: Cllr Shearman to contact the school.**

19/79 **Canadian Visit 2020**

79.1 The date of the 2020 visit was confirmed as 15/16/17 May 2020.

79.2 It was agreed to enquire about closing the road and the costs. **Action: clerk**

79.3 The format of the visit was discussed and it was agreed to use the same format as this year.

19/80 **Visibility on Goose Lane**

80.1 We understand from Cllr Anderson that one side of the junction has now been cut. It was agreed that the other side should be cut. Cllr Anderson to get this work done. Consider litter pick after it has been cut. **Action: Cllr Anderson**

19/81 **Planning**

81.1 The planning update as circulated was noted.

19/82 **Meeting dates**

82.1 A list of proposed meeting dates for 2020 had been circulated. It was agreed to hold the January meeting on Wednesday 8 January . It was also agreed that the Annual Parish Meeting would be held on 8 April.

19/83 **Reports from village organisations**

83.1 Village Hall - the committee is struggling to get volunteers, they urgently need a new Treasurer to replace John Smale. Without a Treasurer the hall cannot operate and may have to close.

83.2 Newsletter - Cllr Sherman suggested that we see how the next edition pans out and then discuss further.

83.3 Website - nothing to report

83.4 Thirsk & Malton Constituency Area committee - nothing to report

83.5 Easingwold & Villages Forum - nothing to report

83.6 Playing Field - nothing to report

19/84 **Date of next meeting**

Next meeting **Wednesday 8 January 2019 7.30pm in the Grey Village Hall**

The clerk left the meeting so that Staffing Matters could be discussed.

Staffing Matters (minute provided by the Chair)

19/85 The Parish Council Clerk's salary review was briefly discussed and it was agreed that an increase was justified. The Chairman said that he would circulate a copy of the new salary scales to all councillors and asked that they should consider this information and indicate by email what increase they wished to make. The decision would then be formally made at the next Parish Council meeting.

There being no further business the meeting closed at 10.15pm

These minutes are considered draft until ratified at the next Parish Council meeting.

Signed:

Date: