



Minutes of a meeting of Sutton on the Forest Parish Council held on Wednesday 11 March 2020 at 7.30pm in the Grey Village Hall.

Present: Councillor Anderson  
Councillor McMeekin  
Councillor Matthews  
Councillor Shearman (Chair)

In Attendance: Sue Bracewell (clerk)

In view of the coronavirus infection risk it was agreed to exclude the public on this occasion. This was a unanimous decision.

### **Apologies**

apologies were received from Cllrs Rankin, Gray, Patmore, Watkins

### **Declarations of interest**

There were no declarations of interest.

### **20/1 Minutes of the meeting held on 8 January 2020**

1.1. The minutes of the meeting held on 8 January 2020 had been circulated. These were agreed as a correct record, proposed Cllr Anderson seconded Cllr Matthews.

### **2. Matters arising**

2.1. Cllr Shearman reported that the post for the dog fouling notice behind the Rose and Crown was ready to be erected. R. Delaney has been asked to do this.

### **3. Public Participation**

3.1. There was no public participation. Cllr McMeekin reported that a resident had raised the question why this item was at the beginning of the agenda rather than the end. Clerk to check on the regulations.

### **4. Report from North Yorkshire County Council**

4.1. County Cllr Patmore had sent apologies

### **5. Report from Hambleton District Council**

5.1. District Cllr Watkins had sent apologies and her brief report is attached.

## 6. Finance

6.1. The following payments were approved. Proposed Cllr McMeekin, seconded Cllr Matthews

7.2.20	BACS	60/19	Grey Village Hall	Maintenance	1,000.00
20.1.20	277	150/19	R Delaney	Jubilee Oak	214.00
20.1.20	278	150/19	A Scarborough	Verge on Goose Lane	105.00
10.2.20	279	40/19	TCV	Moor End	1,992.96
10.2.20	280	150/19	K Gray	Dog notice	18.00
12.2.20	281	140/19	Inc Dot	December newsletter	141.43
11.3.20	282	70/19	S M Bracewell	Clerks salary	1,453.20
11.3.20	283	80/19	S M Bracewell	Clerks expenses	75.00
11.3.20	284	140/19	Inc Dot	March Newsletter	141.43
7.3.20	BACS	150/19	Ashwood Trees	Remove fallen tree	100.00
7.3.20	BACS	20/19	CPRE	subscription	36.00
20.3.20	BACS	70/19	HMRC	Clerks PAYE	131.40

### 6.2.

6.2. The financial update had been circulated and was noted.

6.3. The clerk advised that a transfer from our reserves had been necessary to meet our current payment obligations; it is expected our expenditure will fall below the £25000 thresh hold for a limited audit this year; the £30 receipt into the bank is for the land at the Green.

## 7. Moor End

7.1. John Smale has discussed with TCV the problems with the work on their latest invoice and they have agreed some extra work to compensate for this, hence the invoice has been paid.

7.2. Track surface needs tidying and woodchip putting down but this is not possible until the ground dries out. A discussion needs to take place about the future management of this track.

7.3. Tree work. John Smale has a contractor lined up to do this work in April.

7.4. Project Manager - we need to find someone interested in taking this on.

## **8. Update on VAS**

8.1. Cllr Shearman reported two volunteers had come forward. The Signed agreement is in place and sites are marked up ready for poles. An email had been received from Jane Downes. Cllr Shearman to reply and explain the situation on speeding. Highways to be asked to replace T junction sign at top of York Road.

## **9. Annual litter pick**

9.1. This was planned for a Sunday in April. It was agreed to hold this on Sunday 26th April. Cllr Shearman to organise with HDC.

## **10. Highways matters**

10.1. Re-surfacing of York Road. Cllr Shearman to contact Cllr Patmore to see if she has heard back from Highways. If not could she pursue this for us.

10.2. Re-surfacing of Carr Lane. Awaiting answer on detail of when this will be done. Ask Cllr Patmore to take this up for us too.

10.3. Blocked culvert Carr Lane. Cllr Shearman has spoken to Highways, it is partly blocked. Alan Metcalf has offered to clear the ditch on his land. It was agreed to ask Highways to come and look at the problem.

## **11. Annual Parish Meeting**

11.1. It was agreed given the current circumstances with the coronavirus that we reschedule for the autumn

## **12. Sewage problems with Yorkshire Water**

12.1. Cllr Shearman updated Councillors on these issues. YWA have found two houses in The Gowans involved and they have a solution. Foul water issue has been delayed because of widespread flooding issues elsewhere.

## **13. YCA tree planting**

13.1. YCA had approached the Parish Council re tree planting in the village. It was suggested that they should speak to any relevant landowners.

## **14. Succession planning**

14.1. Cllr Shearman advised that he would not be continuing as chairman at the AGM and wanted Councillors to start thinking about succession.

## **15. Planning**

15.1. The planning update as circulated was noted. Concerns were raised about the application from Fold Yard. Cllr Rankin asked to write to HDC and raise our concerns.

**16. Reports from village organisations**

16.1. Village Hall. Things were ticking over.

16.2. Newsletter - a volunteer is needed to deliver Sutton Times on Stillington Road.

16.3. Website. No report

16.4. Thirsk & Malton Constituency Area committee. No report

16.5. Easingwold & Villages Forum. No report

16.6. Playing Field. The next Maintenance Day will be on Sunday 5 April. Their Bank accounts are being transferred following Treasurer moving away.

**17. Date of next meeting**

Next meeting **Wednesday 13 May 2020 7.30pm in the Grey Village Hall**

There being no further business the meeting closed at 21.35.

Signed:

Date