



Minutes of a meeting of Sutton on the Forest Parish Council held on Wednesday 18 November 2020 at 7.30pm by Zoom.

Present: Councillor Anderson  
Councillor McMeekin  
Councillor Matthews  
Councillor Prowde  
Councillor Rankin  
Councillor Shearman (Chair)

In Attendance: Sue Bracewell (clerk)

No members of the public.

#### **Apologies**

Apologies were received from Cllr Watkins.

#### **Declarations of interest**

There were no declarations of interest.

#### **20/1 Minutes of the meeting held on 11 March 2020**

1.1 The minutes of the meeting held on 11 March 2020 had been circulated. These were proposed as a correct record by Cllr McMeekin and seconded by Cllr Anderson.

#### **20/2 Matters arising**

2.1 Cllr Shearman asked if some of the work he had taken on could be shared out given that he was continuing as Chairman. It was agreed that the production of the Parish Council editorial for Sutton Times would be done on a rota basis by all Councillors. **Action: clerk to set up rota**

#### **20/3 Public Participation**

3.1 There was no public participation.

## 20/4 Finance

4.1 The following payments were proposed for approval by Cllr McMeekin and seconded by Cllr Matthews.

18.4.20	BAC		NYCC	VAS posts	1,800.00
22.5.20	BAC		S M Bracewell	Clerks expenses	225.97
22.5.20	BAC		YLCA	Subscription	306.00
22.5.20	BAC		C Loseby	PAYE	84.00
22.5.20	BAC		D S Marwood	Grass cutting	252.00
17.6.20	BAC		D S Marwood	Grass cutting	232.00
17.6.20	BAC		Came & Co	Insurance	822.08
29.6.20	BAC		Came & Co	Insurance	23.16
6.7.20	BAC		Heartbeat Trust	Defib support	162.00
6.7.20	BAC		JN Marwood	Tree work Moor End	1,670.00
6.7.20	BAC		D S Marwood	Grass cutting	192.00
10.7.20	BAC		HMRC	Clerks PAYE	175.20
23.8.20	BAC		D S Marwood	Grass cutting	252.00
18.8.20	BAC		D S Marwood	Grass cutting	200.00
18.9.20	BAC		S M Bracewell	Clerks expenses	146.96
18.9.20	BAC		All Hallows	Cemetery mtce	1,200.00
22.9.20	BAC		S M Bracewell	Salary Apr-Sept	1,441.60
22.9.20	BAC		HMRC	Clerks PAYE	184.80
22.9.20	TRF		To Reserve	Green Mtce	370.00
8.10.20	BAC		Inc Dot	Newsletter Sept	102.55
8.10.20	BAC		Caroline Loseby	Payroll	22.00
20.10.20	BAC		D S Marwood	Grass cutting	332.00
20.10.20	BAC		Sutton PFA	Play equipment	1,000.00

4.2 The financial update had been circulated and was noted.

4.3 A draft precept for 2021-22 had been circulated. Cllr Anderson proposed that £16000 is requested from HDC. This was seconded by Cllr Rankin and all were in agreement.

## 20/5 Motor Vehicle Activated Signs

5.1 Cllr Shearman had circulated a paper containing all the information on progress to date. Following Cllr McMeekin's successful grant application to AJ1 we are now able to purchase two of these signs. Cllr Shearman proposed the purchase of these signs and Cllr Prowde seconded this. **Action: Cllr Shearman/clerk to place order**

5.2 Cllr Matthews volunteered to help with the collation of the data from the signs.

## 20/6 Sewage issues with Yorkshire Water

6.1 Cllr Shearman had produced a detailed log of the ongoing issues with sewage and Yorkshire Water and Councillors were asked to consider a way forward. Cllr McMeekin suggested and it was agreed that a complaint be sent to the Consumer Council for Water. Cllr McMeekin agreed to draft the letter which would be copied to OFWAT. **Action: Cllr McMeekin**

## 20/7 Moor End

7.1 Cllr Shearman had documented a review of the Moor End project and this was discussed at some length. It was agreed that Councillors would give consideration to the ideas put forward and send all their comments/suggestions to Cllr Shearman who would collate them for decision at the next meeting. **Action: All Councillors.**

7.2 Councillors were also tasked with actively seeking a Project Manager for Moor End, again this to be reported to the next meeting. **Action: All Councillors.**

20/8 **Planning**

8.1 The planning update as circulated was noted.

20/9 **Reports from village organisations**

9.1 There was nothing to report from the organisations.

20/10 **YCA's tree planting**

10.1 Cllr Shearman agreed to reply to the YCA request for sites for planting trees in the village. **Action: Cllr Shearman.**

20/11 There was some discussion about public footpaths in the village and in particular some issues with a path on York. **Action: Cllr Anderson to speak to the farmer.**

20/12 **Date of next meeting**

Next meeting: **To be confirmed.**

There being no further business the meeting closed at 9.15pm

Signed:

Date: