



Minutes of a meeting of Sutton on the Forest Parish Council held on Wednesday 10 May 2023 following the AGM

Present: Councillor Barry  
Councillor Knighton (chair)  
Councillor McMeekin  
Councillor Rankin  
Councillor Shearman

In Attendance: Sue Bracewell (clerk)

2 members of the public.

### Apologies

Apologies had been received from Cllr Prowde

### Declarations of interest

There were no declarations of interest.

#### 23.40 Minutes of the meeting held on Wednesday 8 March 2023

40.1 The minutes of the meeting held on Wednesday 8 March 2023 were agreed as a correct record. Proposed Cllr Barry seconded Cllr McMeekin.

#### 23.41 Matters arising

41.1 **Funding for Huby shop:** After some discussion and weighing the circumstances below against the competing needs of our own village which currently lacks comparable amenities to Huby, Members unanimously agreed a donation could not be justified. Purchase of the building was already secured through the PWL. The shop was no longer at risk. Grants, including a substantial CIL payment from HDC sufficient to cover the extension and refurbishment of the premises, were also now in place. The budgetary shortfall was not required for the shop but for refurbishment of the maisonette upstairs. This shortfall is more than covered by the business' own reserves, which significantly exceed those of this Council.

41.2 Members thanked the business for approaching the Council and for sharing its business plan. Members agreed the proposal was an excellent one. Sutton on the Forest village will continue to support the shop and wish it well.

41.3 **Update on verges on Main Street:** Cllr McMeekin reported she had received no response from NYCC although it was promised for our last meeting. Cllr Taylor promised to chase this up for us, he too was disappointed that the Council had not come back to us as promised.. **Action Cllr Taylor.**

**41.4 Annual Parish Meeting:** It was agreed to hold the Annual Parish Meeting on Wednesday 21 June in the Grey Village Hall at 7.30pm. Items to be reported on were: Broadband project (Cllr Knighton), Rose and Crown (Cllr Rankin), Main Street Verges/Village Hall (Cllr McMeekin) The PC report to be given by Cllr Prowde or Cllr Shearman. Cllr Knighton reported that the Broadband provider, Quickline had offered to come and give a presentation to the village. Book village hall. **Action: All Councillors**

**41.5 Update on Tree inspection:** Cllr Barry reported that following the inspection six trees need felling and others needed remedial work. None of this work is urgent. Lawrence McKay was happy to do this work for us. We would also need twice yearly inspections and a full inspection every two years. Lawrence was also happy to do this for us. We may need to get our own insurance cover, Cllr Barry to look into this. **Action Cllr Barry.**

## 23.42 Public Participation

42.1 There was no public participation

## 23.43 Report from North Yorkshire Council

43.1 Cllr Taylor reported the new Council came into force on 1 April. Changeover went smoothly with only a few hiccups. It is hoped cost savings would come into play as they go forward. Change brings opportunities. He hoped that residents had not seen any change in the services being provided.

## 23.44 Finance

44.1 The Governance statement was approved. Proposed Cllr McMeekin seconded Cllr Barry

44.2 The asset register was agreed with some small amendments. Proposed Cllr Knighton seconded Cllr Rankin. **Action: clerk** (updated copy attached)

44.3 The audited year end accounts and Accounting statement were adopted. Proposed Cllr Knighton seconded Cllr Shearman

44.4 The documents for publication on our website were agreed. Proposed Cllr Knighton seconded Cllr Rankin

44.5 A voucher of £75 was approved for our local auditor. Proposed Cllr Knighton seconded Cllr Shearman

44.6 The clerk's salary for the year commencing 1 April 2023 was agreed at £4212 pa Proposed Cllr McMeekin seconded Cllr Shearman

44.7 The payments below were approved. Proposed Cllr Knighton seconded Cllr Rankin

10.4.23			HSBC	Bank charges	8.00
13.4.23	BAC		BHA Trees	Tree survey (CIL)	1,020.00
1.5.23	BAC		S M Bracewell	Clerks expenses	99.76

1.5.23	BAC		C Loseby	PAYE	105.00
1.5.23	BAC		D S Marwood	Grass cutting	126.00

44.8 The financial report had been circulated for information

**23.45 Moor End**

45.1 Cllr Shearman reported that as previously agreed Rob Delaney will install some new drainage, probably during June. It was suggested that woodchip might be used to improve the middle section of the track that people walk on. This will be looked at once we see the effect of the new drainage.

**23.46 Use of CIL monies**

46.1 It was agreed that we should keep these monies in reserve.

**23.47 Planning update**

47.1 The planning update had been circulated for information.

**23.48 Reports from village organisations**

48.1 Village Hall: just had new programme from Rural Arts which is very interesting and they hope to stage some events in the Autumn.

48.2 Newsletter: Cllr Knighton is doing the PC report for the June issue.

48.3 Playing Field: Clerk was asked to inform the chair of the playing field committee that we now had a representative to sit on their committee. It was Cllr Barry. **Action: clerk**

23.49 Cllr McMeekin had received a complaint about street lighting on Main Street opposite Sutton Park. This area is difficult due to a long wall which would make lighting difficult.

**23.50 Date of next meeting**

Next meeting would be held on Wednesday 12 July 2023.

Chair for next meeting: Cllr Knighton

The meeting closed at 9.15pm

These minutes are considered draft until confirmed at the next meeting.

Signed:

Date: