



Minutes of a meeting of Sutton on the Forest Parish Council held on Wednesday 8 March 2023 at 7.30pm.

Present: Councillor Barry
Councillor Knighton
Councillor McMeekin
Councillor Prowde (Chair)
Councillor Rankin
Councillor Shearman

In Attendance: Sue Bracewell (clerk)

1 member of the public.

Apologies

Apologies had been received from County Councillor Taylor and District Councillor Watkins.

Declarations of interest

There were no declarations of interest.

23.14 Minutes of the meeting held 11 January 2023

14.1 The minutes of the meeting held on 11 January 2023 had been circulated. These were agreed as a correct record, proposed Cllr Barry and seconded Cllr Shearman.

23.15 Matters arising

15.1 There were no matters arising not listed on the agenda.

23.16 Public Participation

16.1 Jeremy Comfort spoke in support of the shop in Huby. He felt the shop was a well-used resource for both villages and that the Parish Council should give consideration to their funding request. It was agreed that in order for the Council to make an informed decision we needed more financial information about the project. Clerk was also asked to look into the legality of using our precept for a project outside the parish. **Action: clerk.**

23.17 Report from North Yorkshire County Council

17.1 County Cllr Taylor had sent apologies and the following report:

17.2 "With just over 3 weeks remaining until vesting date for the new North Yorkshire Council all staff and energies are focused on ensuring that all current Hambleton and

North Yorkshire County Council services will continue and move over to the new council in a safe and legal manner with no discernible difference experienced by the public.

17.3 “Post 1st April 2023 Sutton on the Forest will come under the remit of the Thirsk and Malton Area Constituency Planning Committee but again this will have little or no impact as it will be the former Hambleton planning officers and team who will be transferring into the new council and continuing to deal with all planning matters appertaining to Sutton on the Forest. I have been appointed to this committee so will be well placed to represent Sutton in relation to any future planning applications in your Parish.

17.4 “The locality fund that is allocated to us as Cllrs for use on community projects has been approved for the financial year 23/24 and is something I can liaise with you at a future meeting in relation to a suitable project in Sutton that I could support utilising the scheme.

17.5 “Have a good meeting and as always if there is anything arising that I can assist with please revert back to me.”

23.18 **Report from Hambleton District Council**

18.1 District Cllr Watkins had sent apologies. It was noted that District Cllr Watkin’s current responsibilities will cease from 1 April under the new North Yorkshire Council.

23.19 **Finance**

19.1 The following payments were approved, proposed Cllr McMeekin, seconded Cllr Rankin. It was also confirmed that the £500 agreed last year in support of the Platinum Jubilee event at Sutton Park should be paid. **Action: clerk.**

17.1.23	BACS	7/23	SLCC	Subscription	101.00
17.1.23	BACS	7/23	G Nodes	Lighting	140.40
17.1.23	BACS	7/23	R Delaney	Noticeboard repair	38.00
17.1.23	BACS	7/23	ALCC	Subscription	50.00
19.1.23	BACS	TRF	To reserve	WSA Memorial	150.00
10.2.23		7/23	HSBC	Bank charges	8.00
21.2.23	BACS	7/23	SLCC	Arnold Baker	141.80
27.2.23	BACS	9/23	C Loseby	PAYE	25.00
27.2.23	BACS	13/23	Grey VH	Maintenance	1,000.00
27.2.23	TRF		To reserve	WSA Show	250.00
27.2.23	TRF		To reserve	CIL	1,641.75
27.2.23	TRF		To reserve	WSA Kitchen	25.00
27.2.23	TRF		To reserve	CIL balance	1,809.30

19.2 The financial update had been circulated and was noted.

23.20 **Visibility splays in the village**

20.1 The quote for doing this work had been received from our Contractor. It was proposed by Cllr McMeekin seconded by Cllr Prowde that we ask our contractor to undertake the work and that we inform the NYCC accordingly. **Action: clerk.**

23.21 Moor End update

21.1 Cllr Shearman's report had been circulated. It was agreed to get an estimate from Rob Delaney for the drainage work, but not the work on the ruts. **Action: Cllr Shearman**

23.22 Verges on Main Street

22.1 Despite assurances from NYCC that costings would be with us in time for this meeting, nothing had been heard. Cllr Taylor is continuing to chase this for us. **Action: May agenda**

23.23 CIL money

23.1 It was agreed that this money could be used for many different projects in the village, eg the playing field, verges, Moor End. Councillors were to be asked to bring suggestions to next meeting. **Action: Councillors.**

23.24 Annual Parish Meeting

24.1 It was agreed to delay setting the date until our May meeting.

23.25 Litter Pick

25.1 The annual litter pick had been arranged for Sunday 16 April. Cllr Prowde had set this up and was arranging for delivery/collection of the equipment from HDC, however he may not be available on the day and hoped that others would help with the organisation. Cllr Knighton offered to help.

23.26 Local Council Administration new edition had been ordered.

23.27 Tree Inspection

27.1 The tree inspection was taking place on Thursday 9 March, Cllr Knighton agreed to join Cllr Barry for the inspection by BHA. Cllr Barry advised that he would redraft the Tree policy after the inspection. **Action: Cllr Barry.**

27.2 LANTRA courses were being held at Askham Bryan in May at a cost of £165.00 + VAT per person. It was suggested that at least one person should do this course. Cllr Barry reported that a neighbour had considerable knowledge/expertise on trees and might be interested in looking after the trees in the village for the PC. Cllr Barry to speak to them and report back to the next meeting. **Action: Cllr Barry .**

23.28 Willie Anderson Memorial

28.1 The balance sheet for the memorial fund was now in credit. The dedication of the trough would take place on Sunday 4 April at 12 noon. Rev Steve Whiting had agreed to do this following the church service.

23.29 Coronation

29.1 This event was being organised in Sutton Park and would be free to everyone. It was advertised on the front of Sutton Times so every household in the village would be aware. It was agreed to donate £500.00 towards the costs. Proposed Cllr Prowde, seconded Cllr Knighton **Action: clerk**

23.30 Planning

30.1 The planning update as circulated was noted.

23.31 Funding request from Hubby Shop

31.1 This had been dealt with earlier on the agenda.

23.32 Reports from village organisations

32.1 Village Hall: The floor damage in the gents toilets was being looked into. The Quiz was being held this coming weekend. All tickets had been sold.

32.2 Newsletter : Clerk was asked to thank Michael Kitchen for accommodating the very last minute request to advertise the Coronation event in Sutton Times. **Action: clerk.**

32.3 Playing Field. The next Maintenance day was being held in April and any help would be appreciated.

23.33 Any other business

33.1 Cllr Barry had been approached by the resident in Dunelm Cottage regarding parking outside their property. This is a matter for North Yorkshire Highways. It falls outside the PC's remit.

23.34 Date of next meeting

Next meeting **Wednesday 10 May 730pm (including our AGM)**

Private Business

(minute provided by Cllr McMeekin as the clerk had left the meeting)

In response to the clerk's application to increase her working-from-home allowance in light of current energy costs, Members resolved to bring the allowance up to the current tax-free limit of £312pa (£26pm). As the clerk was currently at the top of her pay scale, Members also resolved to make a single discretionary payment of £250 in lieu of a salary increase.

There being no further business the meeting closed at 10.05pm.

Signed:

Date