



Minutes of a meeting of Sutton on the Forest Parish Council held on Wednesday 10 January 2024 at 7.30pm.

Present: Councillor Barry (Chair)
Councillor Knighton
Councillor McMeekin
Councillor Prowde
Councillor Rankin
Councillor Shearman

In Attendance: Sue Bracewell (clerk)
NY Councillor Taylor (NYCC)

Two members of the public.

Apologies

No apologies had been received.

Declarations of interest

There were no declarations of interest.

24.1 Minutes of the meeting held 8 November 2023

1.1 The minutes of the meeting held on 8 November 2023 had been circulated. These were agreed as a correct record, proposed Cllr McMeekin and seconded Cllr Shearman.

24.2 Matters arising

2.1 Rose and Crown: Cllr Taylor reported that the Planning Officer confirmed that the agent has been informed the application will be recommended for refusal. Agent has asked for time to discuss with his client. Cllr Taylor will ask planning officer to set time frame for agent's response and expedite decision. **Action: Cllr Taylor**

2.2 Setts on Main Street: Cllr Taylor reported that the figures are still not available. He confirmed that he had advised Highways that this was unacceptable. Cllr Taaylor agreed to keep on top of this and report back to us. **Action: Cllr Taylor**

~~2.3~~ Noise disturbance at Sutton Park – no further complaints.

2.4 Carr Lane contractors parking issue. We had not received a response to our email, however they are now using the onsite parking.

24.3 Public Participation

3.1 Mr & Mrs McKay spoke about the issue of yellow lines outside the school.

24.4 Report from North Yorkshire Council

4.1 Cllr Taylor reported he had suggested a site meeting with Highways, the school, the Parish Council and himself to try and resolve the school parking issue. Cllr Taylor will come back to us with some dates for a meeting.

4.2 Cllr Taylor informed us that NY Council are in the midst of budget setting, but they are in a healthy financial position.

4.3 Cllr McMeekin mentioned a large hole in the footpaths beyond the church. Cllr Taylor advised that the best way forward was to report it online.

24.5 Finance

5.1 The following payments were approved, proposed Cllr Knighton seconded Cllr Rankin.

7.11.23	BAC		HMRC	Clerks PAYE	210.60
10.11.23			HSBC	Acc fee	8.00
17.11.23	BAC		D S Marwood	Grass cutting	335.00
17.11.23	BAC		R Delaney	VH Gate	445.00
17.11.23	BAC		PKF Littlejohn	Audit	252.00
7.12.23	BAC		Incldot	Newsletter December	136.39
11.12.23			HSBC	Acc fee	8.00
2.1.24	BAC		HMRC	Clerks PAYE	235.40
5.1.24	BAC		CPRE	Membership	36.00

5.2 The financial update had been circulated and was noted. Clerk was asked to check with our contractor about the cutting of the visibility splays. **Action: clerk**

24.6 Moor End update

6.1 Azolla infestation: it had been brought to our attention that we had a potential Azolla infestation in the ponds at Moor End. It was agreed that we needed confirmation of this infestation before taking any action. Cllr Knighton and Cllr Shearman to take this forward, seeking advice from CABI. One possible solution would be North American Weevils but the cost of this was likely to be in the region of £10,000. Cllr McMeekin suggested Ben Aston at Yorkshire Water may be able to help. **Action: Cllr Knighton and Cllr Shearman.**

6.2 Erosion of footpath: The footpath is badly eroded caused by vehicle tracks. It was agreed we should write and point out the problems being caused by the continued use of heavy vehicles. **Action: Cllr McMeekin to draft a letter.**

24.7 Planning

7.1 The planning update as circulated was noted. Council discussed the Pond Cottage planning application, but in principle had no objections. **Action: Cllr Rankin to draft comment for NYC**

24.8 **Councillor Training**

8.1 Cllr Barry came to the role with no experience and suggested we might wish to consider some training for new councillors. **Action: Cllr Barry to pursue**

24.9 **Reports from village organisations**

9.1 Village Hall: Cllr McMeekin again recorded thanks to NYCC for its locality grant of £2000 which had been used to repair the gents' lavatory. She advised that the Hall was in the process of setting up its own website which would be live very soon. They had two upcoming drama events: Around the World in 80 days (16th March), and The Price includes Biscuits (14th April.) Tickets would be on sale soon.

24.10 **RCAF**

10.1 Date for 2024 service needs to be agreed. Cllr Prowde waiting to hear from Alan Dolding. Saturday 11th May was suggested as the most suitable date. **Action: Cllr Prowde**

24.11 **Chair for next meeting:** Cllr Rhona McMeekin.

24.12 **Date of next meeting**

Next meeting **Wednesday 13 March 2024**

There being no further business the meeting closed at 9.30pm

These minutes are considered draft until ratified at the next Parish Council meeting.

Signed:

Date: