



Minutes of Annual General meeting of Sutton on the Forest Parish Council held on Wednesday 14 May 2025 at 7pm.

Present: Councillor Barry
Councillor Knighton (chair)
Councillor McMeekin
Councillor Prowde
Councillor Rankin
Councillor Shearman

In Attendance: Sue Bracewell (clerk)
NY Councillor Taylor (NYC)

No members of the public.

Apologies

There were no apologies

25.25 Minutes of the meeting held on 8 May 2024

25.1 The minutes of the meeting held on 8 May 2024 had been circulated for information.

25.26 Changes to Parish Council Membership

26.1 Cllr Knighton informed the meeting that looking to the year ahead Cllr Rankin would be leaving the village and resigning from the Council. He also advised that due to work pressures he would himself be standing down as Chairman of the Council and may also have to resign from the Council in the very near future.

25.27 Election of Chairman and Vice Chairman

27.1 After some discussion it was agreed that as no Councillor felt in a position to take on the role of Chairman, we would rotate that role. The Councillor chairing the meeting would be in post until the next meeting and would handle any issues between meetings. The next Chairman would plan the next agenda and chair the meeting. The order of the rota is: Cllr Rankin, Cllr Shearman, Cllr Prowde, Cllr Barry, Cllr McMeekin.

25.28 Nomination of representatives on:

28.1 School Governing Body: The new Chair of Governors would be approached to ask if they were willing to be the point of contact. **Action: clerk**

28.2 Village Hall Committee: Cllr McMeekin

28.3 Playing Field Committee: Cllr Barry

25.29 **Appointment of internal auditor**

29.1 Lynn Sugden had agreed to audit our accounts next year.

There being no further business the meeting closed at 7.40pm

These minutes are considered draft until ratified at the next Parish Council meeting.

Signed:

Date: