



Minutes of a meeting of Sutton on the Forest Parish Council held on Wednesday 8 October 2025 at 7.30pm.

Present: Councillor Barry
Councillor Knighton
Councillor McMeekin (chair)
Councillor Prowde

In Attendance: Sue Bracewell (clerk)

No members of the public.

Apologies

Apologies were received from Cllrs Rankin, Shearman

Declarations of interest

There were no declarations of interest.

25.46 Report from North Yorkshire Council

46.1 NY Cllr Taylor sent his apologies due to another meeting. Cllr McMeekin had some issues she wished to raise with Councillor Taylor and would email him. **Action Cllr McMeekin.**

25.47 Minutes of the meeting held on 23 July 2025

47.1 The minutes of the meeting held on 23 July 2025 had been circulated. These were agreed as a correct record, proposed Cllr McMeekin.

25.48 Matters arising

48.1 Speed signs update: Cllr Prowde advised that he was negotiating a price reduction with Swarco and was visiting them next week to see a demonstration of the new software. This project is now going ahead, our two existing signs have been taken to Swarco for updating to Solar. The hedge on Sterne Close is still an issue and needs cutting back. Cllr McMeekin to ask Cllr Taylor if this is the responsibility of Highways **Action Cllr McMeekin.**

48.2 Moor End: It has been confirmed that the weed in the ponds is not Azolla.

48.3 Yorkshire Water – manhole overflowing. Cllr Knighton advised that YW had been out and spent considerable time clearing it out.

25.49 Public Participation

49.1 There was no public participation.

25.50 Finance

50.1 The following payments were approved, proposed Cllr Knighton seconded Cllr Prowde.

6.8.25	BACS		C Loseby	PAYE changes	24.00
11.8.25	BACS		D S Marwood	Grass cutting	246.00

50.2 The financial update had been circulated and was noted.

25.51 Planning

51.1 The planning update as circulated was noted. No action required.

25.52 Data compliance

52.1 A report had been received from YLCA on data compliance. Cllr McMeekin had drafted an IT policy for the Council and Councillors were asked for their approval. Proposed: Cllr Knighton seconded Cllr Prowde. Clerk to request PC email for Cllr Prowde. **Action: clerk**

25.53 Reports from village organisations

53.1 Village Hall: Cllr McMeekin reported that Tricia Allison is resigning from the Chairman role after many years' service. The disabled toilet needs door repair.

53.2 Playing Field. – Nothing to report

53.3 Social Media - nothing to report

25.54 AOB

54.1 Memorial tree: Cllr McMeekin suggested we might create a memorial garden in the land called The Orchard in the playing field. This was thought to be a good idea and would be on the Agenda for November.

54.1.1 Meeting with School: Cllr Knighton reported on the visit to the School. Members were sympathetic to the School's position and discussed possible funding sources. The matter to be publicised and itemised on agenda for next meeting. Cllr McMeekin to write to the School. . **Action: Cllr McMeekin/clerk.**

54.2 RCAF: 2026 date Saturday 16 May.

54.3 Litter pick in Spring. Cllr Prowde has organised a litter pick in the Spring for the last few years and is looking for a volunteer to organise it next year. It was suggested a notice in Sutton Times in December asking for a volunteer would be useful and also put on our FB page.

54.4 Huby Playing Field. We had received an email requesting funding toward fitting out the new Sports Pavilion in Huby. Whilst this might be a possibility it was felt we needed to support projects in our own village first. **Action: Cllr McMeekin/clerk**

54.5 Trees in Gowans Trees in question were thought to be included in our tree report. Cllr Barry to check on this and let Cllr McMeekin know so she could draft a response. **Action: Cllr Barry, Cllr McMeekin, clerk**

25.55 **Date of next meeting**

Wednesday 12 November 2025

Chair for next meeting: Cllr Prowde

There being no further business the meeting closed at 9.00pm

These minutes are considered draft until ratified at the next Parish Council meeting.

Signed:

Date: