



Minutes of a meeting of Sutton on the Forest Parish Council held on Wednesday 11 March 2026 at 7.30pm.

Present: Councillor Knighton (chair)  
Councillor McMeekin  
Councillor Prowde  
Councillor Rankin  
Councillor Shearman

In Attendance: Sue Bracewell (clerk)

No members of the public.

### **Apologies**

Apologies were received from Councillors Barry and Councillor Taylor

### **Declarations of interest**

There were no declarations of interest.

#### **26.30 Report from North Yorkshire Council**

30.1 NY Cllr Taylor had sent apologies.

#### **26.31 Minutes of the meeting held on 14 January 2026**

31.1 The minutes of the meeting held on 14 January 2026 had been circulated. These were agreed as a correct record, proposed Cllr Shearman and seconded Cllr Prowde.

#### **26.32 Matters arising**

32.1 Update on Rose and Crown –the results of the survey had been collated and given to Malcolm. The responses covered a wide range. No further action to be taken.

32.2 Update on Memorial garden – Cllr McMeekin reported that she was waiting to arrange the visit until bluebells are through so their location can be established. It was suggested we could use the CIL money and/or Charles Cook Legacy.

**Action: Cllr McMeekin**

32.3 Signs for Playing field about keeping dogs out. It was agreed three small signs were needed. Cllr Shearman to speak to Rob Delaney about the frames and liaise with clerk to get the insides made. Wording to be circulated to Councillors for approval. Cllr Barry to inform the Playing Field Committee. **Action Cllr Shearman/Clerk/Cllr Barry.**

32.4 Annual litter pick – no volunteers have come forward. It was agreed this would take place on Saturday 11 April. Cllr Knighton to post on FB and other councillors to spread the word. Cllr Prowde to organise equipment. **Action All**

32.5 Highways: mini roundabout and flooding – no response to our email to Highways. Cllr Shearman suggested we try to get the ditch dug out ourselves. Cllr Shearman to contact Cllr Taylor. Need to raise the dangers it causes. **Action: Cllr Shearman**

32.6 Speed signs - hedge trimming. Cllr Prowde has spoken to the resident and he accepts it needs doing. It was suggested we would cut down a small amount to allow our sign to work. It was agreed Cllr Prowde would speak to him again and put a deadline in place for when it needed to be done. **Action Cllr Prowde**

32.7 Bus stop – A larger hard standing is required. Who is responsible Highways or bus company? **Action: Cllr Shearman to discuss with Cllr Taylor.**

32.8 Vacancy on Council – **Action: clerk to inform NYC and start the process to coopt.**

#### 26.33 **Public Participation**

33.1 There was no public participation.

#### 26.34 **Finance**

34.1 The following payments were approved, proposed Cllr Knighton seconded Cllr McMeekin

5.2.26	BACS		S M Bracewell	Auditor gft card	100.00
5.2.26	BACS		Inc Dot	Surveys	73.90
10.2.26	BACS		B Shearman	Door bolt	12.90

34.2 The financial update had been circulated and was noted.

26.35 **Bench outside church:** Anthony Robinson refurbished the bench and put a cover on to protect it from the overhanging tree. It was agreed we should write to the Archdeacon about cutting back the tree. **Action: Cllr McMeekin/Clerk**

#### 26.36 **Planning**

36.1 The planning update as circulated was noted.

#### 26.37 **Reports from village organisations**

37.1 Village Hall: Cllr McMeekin reported that the recent quiz was very successful.

37.2 Playing Field: Nothing further to report.

37.3 Newsletter: Clerk suggested the front page of the Newsletter needs improving. Cllr Knighton advised that one or two volunteers had come forward to help with delivering the Newsletter.

26.38 **RCAF weekend.** Cllr Prowde asked if additional funds could be available to fund a larger contingent visiting from Canada. This was agreed.

26.39 **Date of next meeting**

Next meeting:

**Wednesday 13 May 2026 (inc our AGM), 7.00pm. Chair: Cllr McMeekin**

There being no further business the meeting closed at 9.30pm

These minutes are considered draft until ratified at the next Parish Council meeting.

Signed:

Date: